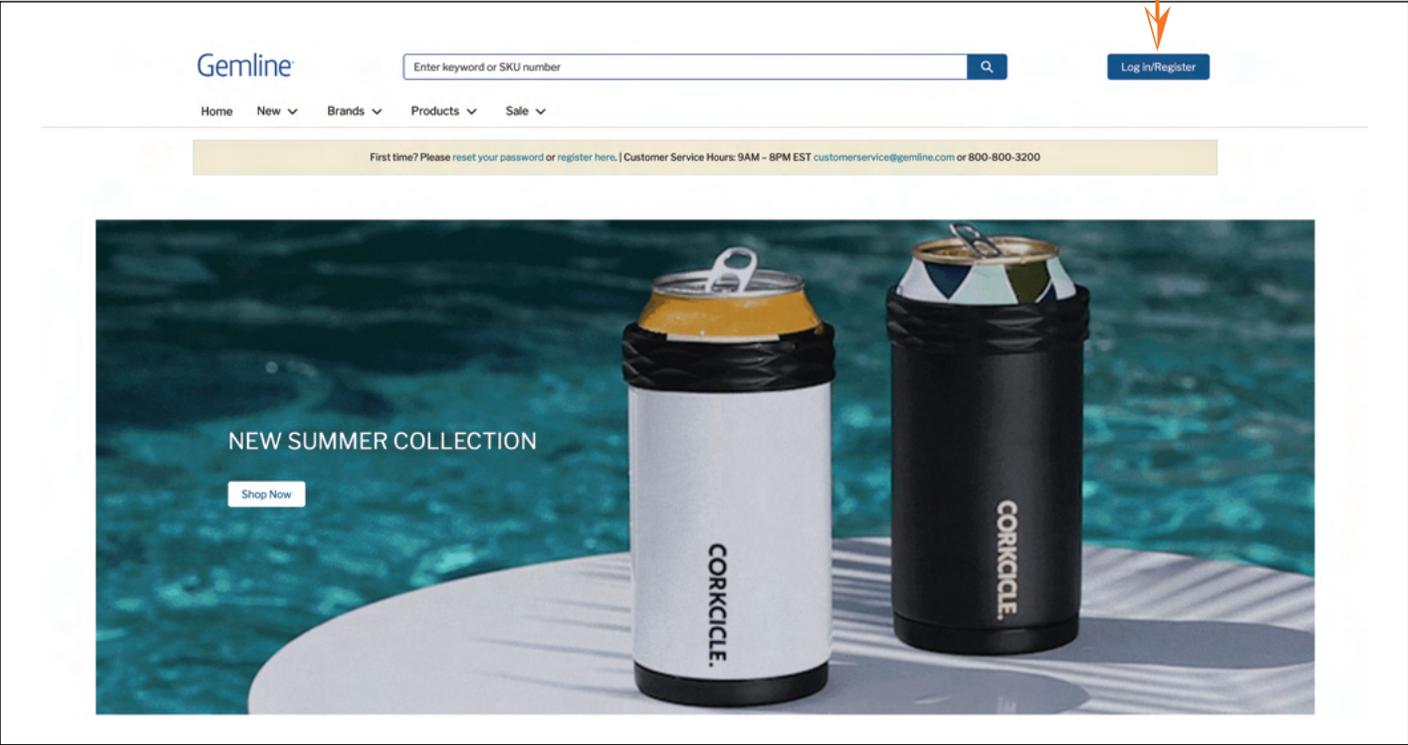


How To: Register For An Account On Gemline.com

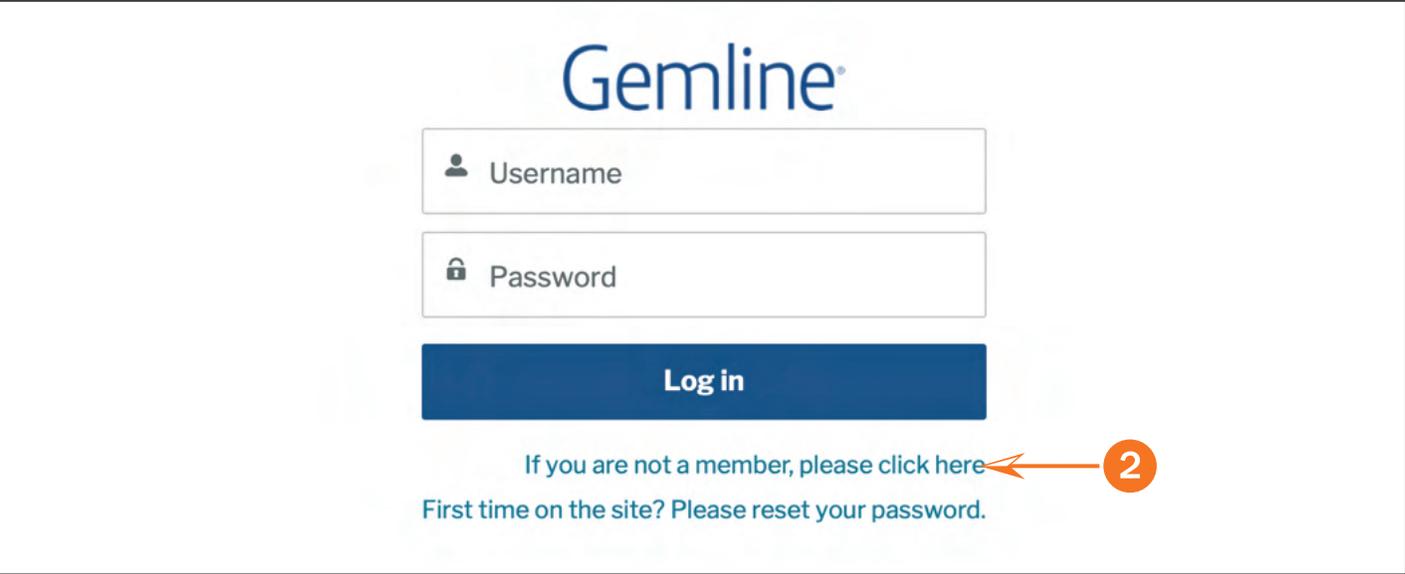
STEP 1 CLICK ON THE LOGIN/REGISTER BUTTON

1



STEP 2 CLICK THE LINK WHERE IT SAYS, "CLICK HERE"

2



STEP 3 FILL OUT THE FORM (A) THEN CLICK ON SUBMIT (B)

First time? Please [reset your password](#) or [register here](#). | Customer Service Hours: 9AM - 8PM EST customerservice@gemline.com or 800-800-3200

Already have an account? [Sign in here](#).

Fields with an asterisk (*) are required.

Company Information

* Company name * Company ID

* Street Address

* City * State

* Zip Code * Country

Your Information

* First Name * Last Name

* Email * Phone

* Your Role

Subscribe to Marketing Emails?

Why Register?

Bottom line – we make your job easier!
We also offer the following services for registered users only.

Manage your orders: View your order history and order status. Obtain shipment tracking information on your orders.

Manage your profile: Maintain customers' shipping addresses. Sign up for email subscriptions to receive the latest happenings at Gemline.

Advanced inventory search: Check inventory for a specific item, or search across our product assortment by the quantity you need.

Estimate freight any time of day or night.

Order samples online: Browse our products and place sample orders quickly and easily. When ordering samples online, you will receive FREE UPS ground freight on your order (Continental US only).

Pre-Sale virtuals: You can create your own pre-sale virtual anytime with our easy to use, do-it-yourself, tool. Need some help? You can also request a FREE pre-sale virtual from us.

Product Lists: Create your own list of products to view at any time. Organize your product ideas for use with future presentations, promotions, or clients.

Create Custom Marketing Tools: Build custom flyers or add your logo and contact information to predesigned flyers and our seasonal Lookbooks with ZOOMcustom. Use these materials to effectively market your business.

Email Notifications: Sign up for email notifications and receive order confirmation and shipment tracking information. You can also choose up to three email addresses to receive these notifications.

STEP 4 YOU WILL SEE A POP UP CONFIRMING YOUR REGISTRATION HAS BEEN SUBMITTED

to receive the latest happenings at Gemline.

Advanced inventory search: Check inventory for a specific item, or search across our product

place sample orders quickly and easily. When PS ground freight on your order (Continental

sale virtual anytime with our easy to use, do-it-quest a FREE pre-sale virtual from us.

Product Lists: Create your own list of products to view at any time. Organize your product ideas for use with future presentations, promotions, or clients.

Request Submitted

Awesome! Thank you for registering to be a Gemline website member. We appreciate your interest and will send you an email with next steps. Please note that this process can take up to 5 business days.

STEP 5 GEMLINE MAY TAKE UP TO 5 DAYS TO CONFIRM YOUR ACCOUNT. ONCE YOU ARE VALIDATED, YOU WILL RECEIVE AN EMAIL WITH A LINK TO SET YOUR PASSWORD. THIS EMAIL WILL COME FROM NewAccounts@gemline.com